

**City Board of Education
Washington Court House City Schools
Board Meeting
Liberty Hall
Monday, November 14, 2022 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at Liberty Hall, on Monday, November 14, 2022 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Garrison. Mr. Garrison led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mr. Garrison
Mrs. Lynch
Mr. Upthegrove

Others Present:

Becky Mullins
Tom Bailey
Lisa Robinson
Erica Malone
Karla Creamer
Megan Anderson
Mary Bailey
David Escalante
Jessica Escalante
Brian Cartwright
Nancy McDermott
Kayla Hertenstein
Champ Walters
Jesse Walters
Megan Camp
Erwin Rivera
Wilson Medder
Shawnee Medder
Tim Sies
Greg Phipps
Shane Copas
Tyler Flora
Grace Bailey

Brady Streitenberger
Jennifer Miller
Darci Moore
Dianna Wayne
Eric Wayne
Stacy Forby
Angie Haithcock
Craig Maddux
Shannon Caplinger
Rob Herron

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

Agenda Item 6 – Remove Legislative Report

Added Addendum under Superintendent's Report - Agenda Item 7 – Letter A.-1. – **Memorandum of Understanding with Washington Education Association to Adopt Changes to the Supplemental Salary Schedule Regarding the Position of Dean of Students for the 2022-2023 School Year:** See attachment.

Added Addendum under Superintendent's Report - Agenda Item 7 – Letter A.-2. – **Change of Assignment:** Louis Reid as Dean of Students for the remainder of the 2022-2023 school year as described on the memorandum of understanding referenced above.

Agenda Item 11 - Added Executive Session (Agenda Item 11.B.)

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the October 17th regular meeting and the minutes of the November 3rd special meeting were included with the agenda. President Garrison asked if there were any corrections, additions, or deletions to the minutes.

Motion 2022-99

Mr. Upthegrove moved to accept the approval of the minutes.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Garrison declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)

None

PRESENTATIONS (Agenda Item 6)

- **State of the District – Dr. Bailey and Administrators**
- **Student Achievement Liaison Report – Jennifer Lynch** - Recognition of students achieving perfect scores on 2022 State Tests in Mathematics Grades 3,4,5,6,and 7 and English Language Arts Grades 4 and 5.

SUPERINTENDENT'S REPORT- Dr. Bailey (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

A. Job Description for Dean of Students: See attachment.

A. 1. Memorandum of Understanding with Washington Education Association to Adopt Changes to the Supplemental Salary Schedule Regarding the Position of Dean of Students for the 2022-2023 School Year: See attachment.

A. 2. Change of Assignment: Louis Reid as Dean of Students for the remainder of the 2022-2023 school year as described on the memorandum of understanding referenced above.

B. Resignations:

1. Rosemary Howell – Intervention specialist at Belle Aire Intermediate School, due to retirement, effective May 31, 2023
2. Madison Helterbrand – Educational aide, effective November 11, 2022

C. Changes of Status:

1. Terea Hatfield from substitute educational aide to educational aide, effective October 24, 2022
2. Pamela Carper from substitute cook to cook, effective November 27, 2022
3. Rhonda Howland from substitute cook to cook, effective November 27, 2022
4. Kellie Rummer – Educational aide now returning from an approved unpaid leave of absence, effective October 31, 2022

D. Employment:

1. Ashley Young – Math teacher at Washington Middle School, effective October 24, 2022
 2. Florence (Flossy) Parks – Substitute cook, effective October 23, 2022
- Supplemental Contracts
3. Cheri Bailey – Tutor, effective November 3, 2022
 4. Tessa Distel – Tutor, effective October 28, 2022
 5. Rebecca Matthews – Tutor, effective November 7, 2022
 6. Tracy Parks – Tutor, effective October 1, 2022
 7. Kim Wyant – Tutor, effective October 25, 2022
 8. Michelle Gernert – McKinney-Vento tutor at \$20 per hour, effective November 1, 2022
 9. Leandra Thompson - McKinney-Vento tutor at \$20 per hour, effective November 1, 2022
 10. Alana Walters – Student council advisor for Washington Middle School
 11. Brady Streitenberger – Volunteer student council advisor for Washington Middle School

12. Collen Coole – McKinney-Vento student/family mentor (1 additional student)
13. Beth Gerber – McKinney-Vento student/family mentor (1 student)
14. Tim Sies- McKinney-Vento student/family mentor (1 student)
15. Heather Ward – McKinney-Vento student/family mentor (1 additional student)
16. Kim Wyant – McKinney-Vento student/family mentor (1 student)
17. Rennae Burley – IEP/ETR report writing at \$20 per hour while in substitute teaching status, effective October 24, 2022

Substitute Teachers

18. Kristeen D'Aurizio
19. Julie Carter
20. Melissa Shafer

E. One-Time Stipend for Certified Substitute Employees and Gifted

Coordinator: A recommendation, pursuant to the terms of the ESSER III grant for past, present, and future additional work responding to the COVID 19-Pandemic and its effect on the educational environment of our schools, to pay from the ESSER III grant, additional compensation in the amount of \$2,000 to each certified substitute employee hired to serve in a single capacity for the entire 2022-2023 school year (i.e., long-term substitute teachers) and the gifted coordinator. These employees must be in active working status with the Board through October 31, 2022. This additional compensation will be paid on November 18, 2022.

The Superintendent recommended approval of the following instructional item:

- F. 8th Grade Trip to Washington DC:** Mr. Eric Wayne, Washington Middle School Principal, requested approval of the 8th grade trip to Washington DC for the 2022-2023 school year with the proposed dates of March 1-3, 2023.

The Superintendent recommended approval of the following operational items:

G. Resolution to Continue Membership in the South Central Ohio

Insurance Consortium for an Additional Three Years: The next three year cycle will run from July 1, 2023 through June 30, 2026. See attachment.

- H. Rental and Facility Use Request:** Melissa Chapman-Marting, representing Terrie's Dance Spectrum, LLC, requested use of the historic auditorium on Friday, June 2 and Saturday, June 3, 2023 for their rehearsal and dance recital. The rental amount of \$500.00 has been paid and a current liability policy was received with the request.

- I. Policies:** The following policies are recommended for adoption:

- Policy 1422, 3122, 4122 – Nondiscrimination and Equal Employment Opportunity (revise)
- Policy 1617, 3217, 4217, 7217 – Weapons (revise)
- Policy 1623, 3123, 4123 – Section 504/ADA Prohibition Against Disability Discrimination in Employment (revise)
- Policy 1662, 3362, 4362, 5517 – Anti-Harassment (revise)
- Policy 2260 – Nondiscrimination and Access to Equal Educational Opportunity (revise)
- Policy 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability (revise)
- Policy 2266 – Nondiscrimination on the Basis of Sex Education Programs or Activities (revise)
- Policy 2280 – Preschool Program (revise)
- Policy 2413 – Career Advising (revise)
- Policy 2430 – District-Sponsored Clubs and Activities (revise)
- Policy 2431 – Interscholastic Athletics (revise)
- Policy 3120.08 Employment of Personnel for Co-Curricular/Extra-Curricular Activities (revise)
- Policy 5111 – Eligibility of Resident/Nonresident Students (revise)
- Policy 5330.02 – Procurement and Use of Epinephrine Auto Injectors in Emergency Situations (delete)
- Policy 5335 – Care of Students with Chronic Health Conditions (revise)
- Policy 5336 – Care of Students with Diabetes (revise)
- Policy 6700 – Fair Labor Standards Act (FLSA)(revise)
- Policy 7440 – Facility Security (revise)
- Policy 7440.03 – Small Unmanned Aircraft Systems (technical correction)
- Policy 8210 – School Calendar (revise)
- Policy 8320 – Personnel Files (revise)
- Policy 8330 – Student Records (revise)
- Policy 8600 – Transportation (revise)

The Superintendent recommended approval of the following athletic items:

J. Memorandum of Understanding with Washington Education Association to Adopt Changes to the Supplemental Salary Schedule Regarding One Head Coach for Boys' and Girls' Track and an Additional Assistant Track Coach: See attachment.

K. Non-Acceptance of Athletic Supplemental Contracts:

1. Brad Norman – Football community assistant coach (1/2 contract)
2. Jeremiah Eplin - Football community assistant coach (1/2 contract)

L. Change of Status of Athletic Supplemental Contract:

1. Tyler Beedy – from volunteer wrestling coach to assistant wrestling coach (1/2 contract)

M. Athletic Supplemental Contract Employment:

1. Jeremiah Eplin – Football community assistant coach
2. Craig Snyder – Middle school wrestling coach
3. Buckie Caulley – Head boys bowling coach
4. Shawna Conger – Reserve girls basketball coach
5. Greg Leach – Volunteer girls basketball coach
6. Todd Mustain – Volunteer wrestling coach
7. Lisa Hoppes – Game worker, effective November 8, 2022

Motion 2022-100

Mr. Chrisman moved to accept the Superintendent's report A-M.7.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea (5 yeas)

President Garrison declared the motion carried.

8. Kory Proby – 8th grade boys basketball coach

Motion 2022-101

Dr. Camp moved to accept the Superintendent's report M.8.

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, abstain; Dr. Camp, yea; Mr. Chrisman, yea;
(4 yeas)
(1 abstention)

President Garrison declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

A. The Treasurer recommended the approval of the financial report for October 2022.

B. The Treasurer recommended acceptance of the following donations:

1. \$4.00 – Board Member Support
2. \$10.73 - Income Distribution– Stella Doster Hendryx and Elizabeth H Devins Palaskas Scholarship
3. \$50.00- M & M Fasteners LTD – Bowling

4. \$50.00 – Rita Hartley – Bowling
5. \$50.00 – The Good Dog Groomery – Bowling
6. \$100.00 – BK Exteriors – Bowling
7. \$100.00 – Kile Landscaping – Bowling
8. \$300.00 – First State Bank – Bowling
9. \$500.00 – Herron Financial Group – Bowling
10. \$500.00 – Ritten Industries – Bowling
11. \$500.00- Sugar Creek Packing Co. – Bowling
12. \$500.00 – McDonalds – Athletics
13. \$500.00 – McDonalds/Epifano, L.L.C. – Scholarship
14. \$1,576.50 – Sonja A. Seiler Estate – Scholarship
15. \$2,434.39 – Fayette County Travel & Tourism Sponsorship – Cross Country Invitational
16. \$2,500.00 – Halliday Lumber, LLC – Cherry Hill Playground
17. \$5,000.00 – William S. Halliday Memorial Scholarship
18. \$436,574.96 – Sonja A. Seiler Estate - Scholarships

C. The Treasurer recommended the acceptance of the following funds:

1. \$197.88 – Auditor of State – Elementary and Secondary School Emergency Relief
2. \$3,600.00 – Auditor of State – School Management Services/EMIS ITC/OECN ITC/K-12 Connectivity/EdTech subsidy
3. \$50,000.00 – Auditor of State – School Safety Grant

D. At the request of the State Auditor, any invoice of \$3,000 or more without prior approval needs to be board approved. Therefore, approval was requested for the following:

1. \$5,975.00 to BSN Sports for football helmets
2. \$13,879.44 to EMS Linq Inc. for website services, online student registration and emergency medical form updates

E. The Treasurer recommended the employment of Mary Bailey – McKinney-Vento tutor at \$20 per hour, effective November 1, 2022.

F. The Treasurer recommended the approval of the Five Year Forecast. See attachment.

Motion 2022-102

Dr. Camp moved to accept the Treasurer's report A-F.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Uptegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea (5 yeas)

President Garrison declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

Rob Herron asked about enrollment projections if Honda were to bring additional people to the area.

OLD BUSINESS (Agenda Item 10)

None.

NEW BUSINESS (Agenda Item 11)

A. Discussion of Board Meeting Dates for 2023: Monday, January 9 (organizational), Monday, February 13, Monday, March 20, Monday, April 17, Monday, May 15, Monday, June 12, Monday, July 10, Monday, August 14, Monday, September 11, Monday, October 9, Monday, November 13, Monday, December 11. All meetings will be held at 306 Highland Avenue at 7:00 PM unless a change is announced in advance. Upon request to the Superintendent, the District shall make a reasonable accommodation for a disabled person to be able to participate in this activity.

B. Executive Session

Motion 2022-103

Dr. Camp moved to enter into executive session solely to discuss one or more of the following issues exempted from public sessions:

“Pursuant to Ohio Revised Code Section 121.22, I hereby move that the Board adjourn to executive session for the consideration of the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student, unless the employee, official, licensee or student requests a public hearing.”

Mrs. Lynch seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea (5 yeas)

President Garrison declared the motion carried.

The Board entered into Executive Session at 9:20 PM

Reentered Regular Session at 10:02 PM

ADJOURNMENT (Agenda Item 12)

Motion 2022-104

Dr. Camp moved to adjourn the meeting.

Mr. Chrisman seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(5 yeas)

President Garrison declared the meeting adjourned.

Meeting adjourned at 10:02 PM

ATTEST
President



Treasurer

